

Sign Up for Auto Debit

With Auto Debit your water bill will be paid automatically through your bank. No more writing checks or past-due bills. Your bill will be paid the day that it is due.

To Sign Up for Auto Debit Online:

- 1. Activate your free pbmwc.org email account by contacting postmaster@pbmwc.org
- 2. Download the Auto Debit form from the pbmwc.org website
- 3. Complete the Auto Debit form entering your checking or savings account information located at the bottom of your check or savings deposit slip.
- 4. Send the completed to accounting@pbmwc.org

234 Main Street Anywhere, OH 00001	0	DATE	
PAY TO THE DROER OF			\$
			DOLLAR
KO44072324	, <0000123456789		

Next Steps: You will receive a confirmation email. Keep in mind that it could take as long as 30 to 60 days for Auto Debit to take effect. Please continue to submit payment to your account until your statement reflects that Auto Debit has taken effect.

Sign up for Auto Debit by completing the form below.

Authorization for Direct Payment From Your Account to PBMWC. ____authorize Potlatch Beach Mutual Water Company (PBMWC) and the financial institution named below to deduct funds on a twice-yearly basis on the payment due date, as electronic funds transfers (EFT) or drafts drawn from my checking or savings account as indicated below, and if necessary, a refund or utility account credit will be issued to correct erroneous debits. If the payment returns unpaid, I authorize PBMWC to collect a returned item fee in the amount of \$25 drawn from my account. I understand that this authorization will remain in full force and effect until I notify PBMWC that I wish to revoke it by emailing the PBMWC Treasurer at accounting@pbmwc.org during regular Mon.-Fri. business hours, and allowing reasonable opportunity to act on my notice. **Bank Account Details** Account Type: ☐ Checking or ☐ Saving Account Holder Name(s): Routing Number (9 digits): **DEPOSIT SLIP HERE** Bank Account Number: __ *YOU MUST ATTACH A VOIDED CHECK OR SAVINGS ACCOUNT DEPOSIT SLIP TO THIS FORM. PBMWC Account Details Account Holder Name(s): Email Address: _____ Phone Number: ____ Mailing Address: Site/Service Address: _____ Potlatch Lot #:_____ Date: Sign: Return to Potlatch Beach Mutual Water Company (PBMWC): By eMail:

accounting@pbmwc.org